

MINUTES OF THE MEETING OF THE  
Board of Directors of the Louisiana State Museum  
Monday, September 14, 2020  
12:30 pm  
Video Conference via Zoom

Members Present: Mary Coulon, Ann Irwin, Florence Jumonville, Kevin Kelly, Anne Redd, Christen Losey-Gregg, Kim Abramson, Christopher Tidmore, Madlyn Bagneris, Larry Schmidt, Lee Felterman, Fairleigh Jackson, Will Wilton, and Melissa Steiner

Members Absent: Suzanne Perlis, Julio Guichard, George A. Hero III and Suzanne Terrell

LSM Staff Present: Yvonne Mack, Polly Rolman-Smith, Anna Cahill, Steven Maklansky, and Bridgette Thibodeaux

A quorum was present.

**I. Call to order**

Anne Redd called the meeting to order at 1:03 pm

**II. Adoption of the Agenda**

Kim Abramson made a motion to adopt the agenda. Fairleigh Jackson seconded the motion and it was unanimously approved.

**III. Adoption of Minutes from the Louisiana State Museum Board of Directors Meeting held June 8, 2020.**

Christen Losey-Gregg made a motion to adopt the minutes from the meeting held June 8, 2020. Kim Abramson seconded the motion and it was unanimously approved.

**IV. Committee Reports and Board Action Items**

**A. Irby:**

1. Commercial space rental availability/advertisement

Bridgette Thibodeaux notified the board of the vacant space previously occupied by the Office of Tourism Welcome Center (539 St. Ann) and that bid packets will be available for pickup this week for prospective bidders. A motion will be made at the next meeting to officially accept any bids received.

2. FY 21 Budget Review

Bridgette Thibodeaux provided a brief overview and update on the Irby budget for the board.

3. Commercial rent abatement/adjustments

Anne Redd reviewed a proposal with the board and an overview of the discussion had at the Irby Committee Meeting. The proposal is as follows:

Full rent abatement for commercial tenants from April 1st through September 30, 2020. The abatement shall include percentage rental, CAM (common area maintenance) and base rent.

Beginning October 1st through December 31, 2020, base rent shall be set at 25%, CAM shall return to 100%, and percentage rentals return to 8% of gross sales minus base rent of each month. The base rent used in the percentage rental calculation shall be rent charged at 25%. A discussion was held amongst board members before the floor was opened for guests and tenants to speak. The following tenants spoke and each urged the board to support the proposal: Laura Drumm (Tabasco Country Store), Michael and Amanda Cochran (Monty's), Alex Gingrow (Little Toy Shoppe), Marianne Lewis (Jackie's & Violet's) and Sherie Mirpuri (Ma Sheri Amour).

The motion from Irby committee was re-read and the chairman called for a vote from the board. Kim Abramson, Ann Irwin, Christopher Tidmore, Lee Felterman, Florence Jumonville, Madlyn Bagneris, Fairleigh Jackson, Larry Schmidt, Anne Redd, Mary Coulon and Melissa Steiner each voted yes. The motion to approve the proposal presented to the board passes eleven to three. Those who voted in opposition were: Kevin Kelly, Christen Losey-Gregg, and Will Wilton.

**B. Collections (Summary report attached)**

1. Proposed deaccessions – Melissa Steiner made a motion to approve all proposed deaccessions as presented. Christen Losey-Gregg seconded the motion and it was unanimously approved.
2. Transfer of “Found in Collections” – Fairleigh Jackson notified the board that the demonstration collection has grown by way of the found in collection items being resolved through multiple advertisements by OSM. No motion is needed.
3. Acquisitions to the permanent collection - Kim Abramson made a motion to approve the items for permanent collection. Kevin Kelly seconded the motion and it was unanimously approved.
4. Outgoing loans – Anne Redd made a motion to approve the outgoing loans for Houmas House. Lee Felterman seconded the motion and it was unanimously approved.
5. Conservation treatment – Two objects are presented to the board that will be receiving treatment. No motion was needed due to the cost being below \$1000.
6. Incoming loans – No motion needed, but items which are incoming for exhibitions were discussed.
7. Incoming loan extensions – Notification to the board that the Butterfly Man exhibit has been extended to March 2021. No motion was needed.

**V. Interim Director's Report**

1. Update on Museums – Steven Maklansky provided a brief report on upcoming exhibitions, collections updates, etc. He thanked everyone for their assistance in improving the museums during such difficult times.
2. Next steps on Governance Study – Steven Maklansky notified the board that they are nearing the end of the study and hope to be able to provide a presentation to the board members soon.

**VI. Update on Civil Rights Museum**

Madlyn Bagneris discussed the decision on the Civil Rights museum moving temporarily to the Arsenal. She appreciates that this project has full support from the Lieutenant Governor's office and is excited to move forward. Steven Maklansky says there is work to be done in the months to come before a public announcement can be made.

**VII. Old Business - There was no old business.**

**VIII. New Business** - Will Wilton asked if committees and the board can receive the finalized agenda at least a week in advance so members are able to properly prepare for the meetings. Christen Losey-Gregg asked for an update about in-person ethics training. Ms. Thibodeaux explained that only the online training is required each year, but the in-person training is very helpful when available.

**IX. Adjournment** - Will Wilton made a motion to adjourn and the meeting adjourned at 3:18 pm.

<u>Acct-Org</u>		<u>Prior Year</u>	<u>Approved</u>	
<u>ID</u>	<u>Account Name</u>	<u>(FY20)</u>	<u>Budget FY21</u>	<u>YTD Actuals</u>
		<u>Actuals</u>		
<b>Revenues</b>				
0400-50	Rental Income Residential	870,816	900,000	141,726
0401-50	Rental Income Commercial	649,232	600,000	0
0402-50	Percentage of Sales Income	86,601	95,000	0
0403-50	Common Area Maintenance Income	12,463	16,000	2,560
0407-50	Interest Income	5,099	5,000	0
0410-50	Other Income	75	0	(75)
0490-50	Fee Discounts	(803)	0	0
<b>Total Revenues</b>		<b>1,623,483</b>	<b>1,616,000</b>	<b>144,211</b>

<u>Expenses</u>	<u>Account Name</u>	<u>Prior Year</u>	<u>Approved</u>	<u>YTD Actuals</u>
		<u>(FY20)</u>	<u>Budget FY21</u>	
		<u>Actuals</u>		
2100	Salaries Class - Regular	199,823	300,000	0
2200	Wages	321,394	400,000	0
2300	Retire Contrib-State Employee	154,582	200,000	0
2345	Post Retirement Benefits	354	1,000	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>676,153</b>	<b>901,000</b>	<b>0</b>
2500	In State Travel Admin	2,008	200	0
2510	In St Travel-Conf Conv	235	200	0
2550	In State IT Travel Training	195	3,000	0
2600	Out of State Travel Admin	1,703	0	0
2610	Out of State Travel Conf Conv	(5,489)	0	0
<b>TOTAL TRAVEL</b>		<b>(1,348)</b>	<b>3,400</b>	<b>0</b>
2700	Advertising	11,308	5000	176
2710	Printing	1,480	1500	0
2780	Maint Prop & Equip Other	7,500	5000	0
2790	Maint & Renovation of Building	20,122	75000	6200
2791	Maintenance Pest Control	6,767	8000	365
2792	Maintenance Waste Disposal	5,870	6500	1000
2793	Maintenance Termite Control	2,544	2600	0
2800	Maintenance of Equipment	33,419	5000	3520
2811	Maintenance of Grounds	105,320	0	0
2825	Maint Data Proc Equip Software	33,361	35000	395
2840	Rentals Equipment	11,561	12000	0
2870	Rentals Other	10,906	10000	0
2871	Rentals - Uniforms & Clothing	944	500	0
2880	Internet Provider Costs	8,609	8,301	144

2890	Dues and Subscriptions	8,533	7,500	(115)
2900	Mail, Delivery and Postage	352	75	104
2910	Telephone Services	19,011	19,000	409
2920	Data Lines Circuits Networks	720	550	0
2930	Other Communication Services	2,505	5,001	406
2940	Utilities Gas	8,451	8,500	0
2950	Utilities Electricity	150,496	150,000	3,651
2960	Utilities Water	55,378	55,000	1,720
2970	Other Utilities	(365)	0	0
2990	Other Operating Svrs - Lab Fee	288	500	0
2991	Other Operating Svrs Security	15,972	22,000	3,651
3000	Other Op Svrs-License & Other	4,243	4,000	24
3085	Banking Service Fee (Non-Debt)	66	0	0
3090	Credit Card Transaction Fee	1,926	1,800	79
	<b>TOTAL OPERATING EXPENSE</b>	<b>527,287</b>	<b>448,327</b>	<b>21,729</b>
3100	Office Supplies	3,093	5,000	0
3120	Operating Supplies Computer	2,113	2,000	638
3130	Op Supplies Clothing & Uniform	1,583	1,500	0
3150	Op Supplies Educ & Recreation	5,616	4,000	151
3160	Operating Supplies Food	1,846	2,000	0
3170	Operating Supplies Auto	1,500	0	0
3180	Op Supplies Other & Exhibits	33,604	35,000	(6,417)
3190	Op Supps Bldgs Grounds General	74,811	75,000	5,032
3200	Operating Supplies Household	16,617	8,000	58
3310	Repair & Maint Supplies Other	18,196	7,500	(350)
	<b>TOTAL SUPPLIES</b>	<b>158,979</b>	<b>140,000</b>	<b>(888)</b>
3460	Other Prof Svrs & Conservation	52,388	50,000	2,385
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>52,388</b>	<b>50,000</b>	<b>2,385</b>
3650	Misc Charges & Emp Parking	90,278	80,000	11,575
	<b>TOTAL OTHER CHARGES</b>	<b>90,278</b>	<b>80,000</b>	<b>11,575</b>
4441	Acq Equip <\$1000	0	2,000	0
4442	Acq Equip \$5000 or greater	27,073	0	0
4610	Major Repairs Buildings	61,078	49,998	0
	<b>TOTAL AQU AND MAJOR REPAIRS</b>	<b>88,151</b>	<b>51,998</b>	<b>0</b>
	<b>Total Expenses</b>	<b>1,592,340</b>	<b>1,674,725</b>	<b>34,801</b>
	<b>Net Income</b>	<b>98,586</b>	<b>(58,725)</b>	<b>109,410</b>

## Collections Summary for September 14, 2020 Board meeting

### **Brief Summary of Objects Proposed for Deaccession in Attachment A**

118 Maps & Manuscripts  
41 Decorative Arts  
14 Visual Arts  
7 Costumes and Textiles  
3 Science and Technology  
1 Music

### **Summary of Found in Collection Objects moved to Demonstration Collection in Attachment B**

10 Decorative Arts  
6 Costumes and Textiles  
5 Science & Technology  
4 Visual Arts  
1 Music

### **Notification of Deaccessions from Demonstration Collection**

Note: Transfer of Found in Collections Objects to Demonstration Collection items in this agenda will be disposed.

**Donations** Carnival, Costumes & Textiles  
Ms. Jenny Campbell

Seven (7) Covid-19 masks designed and made by Jenny Campbell, 2020, various materials

*I'll Fly Away*

*Karen Needs A Haircut*

*Who I Wear a Mask For*

*Rebirth*

*La Reine du Mardi Gras régnera à Nouveau [The Queen of Mardi Gras Will Reign Once Again],*

*Primaries*

One mask without title, [black w/screenprinting]

Ms. Roseanne Brodie  
Carnival related photographs

Ms. Elizabeth Youngblood Canik  
Three Photographs:

Ms. Constance Hadden  
Evening gown and matching coat, Victoria Royal Ltd., 1971, silk, beads, fur.

Ms. Anne Strachan  
Three Posters – Carnival Krewes

**Donations continued - Music**

Coastal Development Group

Art Neville Collection

Photos, posters, albums, and cassettes donated by the purchaser of Art Neville's house in June of 2017. All were found in the house which had been abandoned since Hurricane Katrina. These objects were the property of Art Neville, and are either his recordings, posters, and photos; or recordings, photos and posters of Louisiana artists whom he liked and was influenced by.

**Purchase Ratification - Carnival** (purchased with FOC funds)

Big Easy Estate Sales, LLC

Mary Lee Burke Estate Carnival items

Cost: \$4,000.00

Funding Source: Friends of the Cabildo

**Outgoing Loans**

OL\_\_2020

Great River Road Museum, Houmas House Foundation, Darrow, LA

Exhibition: New museum's permanent exhibit.

Loan Dates: September 2020 – September 2023

Exhibition Dates: TBD

**CONSERVATION TREATMENT PROPOSAL 1**

Conservator: Susie Seborg Anders, Southern Art Conservation, LLC, Baton Rouge, LA

Object: Acc. #2019.006.048—scepter, used by Hugh McCloskey, unknown krewe, ca. 1915

Treatment cost: \$400.00

Funding source: Louisiana Museum Foundation, with gifts made by Catherine M. Posey and Elizabeth M. Smith

**CONSERVATION TREATMENT PROPOSAL 2**

Restoration of Edison Model A cylinder phonograph, (Accession # 2009.099.02)

Full repair (excluding lid) to stable, possibly working, condition, 14 hours  
(Including full disassembly and reassembly of lower motor unit.

Treatment cost- \$280

Funding Source: LMF

**Incoming Loans – notification only**

Exhibition: 2020 New Inductees, Sports Hall of Fame, Natchitoches

Exhibition: *Rick Olivier's Great-Ish, Hits*, Mint

Loan Dates: August 7, 2020 - April 24, 2020

Exhibition Dates: September 24, 2020 - March 24, 2020

Lender Rick Olivier, 23 Photographs

*History of Jazz in New Orleans*, Mint

Exhibit Dates: TBD

Loan Dates: TBD

IL\_\_2020 - Daniel Moses Barker Foundation/Danny Barker Banjo and Guitar Festival  
1935 Epiphone Deluxe Archtop guitar owned and played by Danny Barker.

**Incoming Loan Extensions - notifications**

*Chasing the Butterfly Man*, Cabildo, Extended through March 2021

IL44.2019 - Mr. Steven Huber

Cabinet maker bench with various hardware

Chevalet de Marqueterie

IL46.2019 - Dr. and Mrs. Wayne Stroy Meyer

Butterfly Man Armoire

IL47.2019 - Jeff Bernard

Historic Inlaid Louisiana Bed

IL48.2019 - Mercedes Whitecloud

Armoires and related items

IL49.2019 - Orleans Parish Clerk of Civil District Court

Merieult Inventory

IL50.2019 - Dr. and Mrs. Jack Holden

Armoire and related items

IL55.2019 - Mr. and Mrs. Jeremy Simien

Side Table

IL56.2019 - Donna Wright

Petite Urn Inlaid Cherry Wood Butterfly Man Armoire

IL57.2019 - Dr. and Mrs. Robert Judice



3 Armoires

IL58.2019 - New Orleans Public Library

4 Documents

IL59.2019 - Peter Patout

Various objects placed in Armoire for display

IL60.2019 - Beauregard-Keyes House

Vielleuse

IL71.2019 - Cybele Gontar

"L'Africain Hospitalier" Print

Mirror